

YouthBuild Philadelphia Charter School
2309 N Broad St, Philadelphia PA, 19122
Board of Trustees Meeting
August 2, 2024 | 9:00 - 11:00 AM

Minutes

Present: Kiley Smith Kelly (*Chair*), Scott Lillis (*Treasurer*), Catie Wolfgang, Alicia Smith, Jared Farbman, Maxwell Akuahmoah-Boateng, Zachary Vigneault

Absent: Carneisha Kwashie (*Vice Chair*), Charles Esser (*Secretary*), Ashley Pollard, Whitney A. E. Arjun, Jon Smollen, Alvin McLaughlin, Darrell Davis

Staff: Le'Yondo Dunn, Kazmir Davis, Adesanya Karade, Taylor Uyehara, Megan Gundogdu, Allison Predjulek

Guest: Ina Lipman, Anthony Fullard

Welcome and Business Items (Kiley Smith Kelly, Le'Yondo Dunn, and Allison Predjulek):

- K. Smith Kelly welcomes board members.
- Motion by A. Smith **to approve June minutes**. Second by J. Farbman, motion unanimously **approved**.
- Motion by S. Lillis **to approve CEO contract**. Second by M. Akuahmoah-Boateng, motion unanimously **approved**.
- Motion by M. Akuahmoah-Boateng **to approve 24-25 Student Handbook**. Second by J. Farbman, motion unanimously **approved**.
- Motion by A. Smith **to approve 24-25 Staff Handbook**. Second by J. Farbman, motion unanimously **approved**.
- A. Predjulek discusses updates and additions to YBP finance policies.
- Motion by J. Farbman **to approve finance policies**. Second by M. Akuahmoah-Boateng, motion unanimously **approved**.
- Motion by J. Farbman **to approve PDE 418 Lease Reimbursement Form**. Second by M. Akuahmoah-Boateng, motion unanimously **approved**.

Board Governance (Kiley Smith Kelly and Le'Yondo Dunn):

- K. Smith Kelly introduces board member candidates Anthony Fullard and Ina Lipman.
- Motion by A. Smith **to elect Anthony Fullard as a YBP Board Member effective August 2, 2024**. Second by J. Farbman, motion unanimously **approved**.
- Motion by M. Akuahmoah-Boateng **to elect Ina Lipman as a YBP Board Member effective August 2, 2024**. Second by Z. Vigneault, motion unanimously **approved**.
- I. Lipman and A. Fullard repeat Board Oath of Office with right hand raised.
- L. Dunn reminds board members to sign annual conflict of interest forms via Adobe Sign.
- K. Smith Kelly notes shifts in committee roles - M. Akuahmoah-Boateng will be joining the Governance Committee in the new year, A. Smith will be taking over as Governance Committee Chair, and Z. Vigneault will be taking over as Development Committee co-chair with I. Lipman.

CEO Report (Le'Yondo Dunn):

- L. Dunn thanks board members for their support at June's fundraising event.
- L. Dunn shares promotional video from the event.
- L. Dunn provides board members SY24-25 launch dates.
- L. Dunn shares 2309 N. Broad St updates:
 - Basement through the second floor is on-track to be completed in time for the start of the new school year. The 3rd floor is set to be completed at the end of September.
 - SY24-25 will still start on 8/26.
- L. Dunn shares updates re: YBP Development.
 - New funding/grant opportunities
 - Chief Development Officer search - CDO candidate has accepted the role as of today.
- L. Dunn shares YBP's involvement in UCLA Adolescence symposium, YouthBuild USA Education Summit, and Adolescent Friendly Philadelphia Week.

Program Updates (Kazmir Davis and Taylor Uyehara):

- K. Davis shares photos from Class of 2024 Graduation and thanks board members.
- K. Davis celebrates Building Trades Class of 2024 Projects - single family home and Peace Park pavilion.
- T. Uyehara shares 24-25 Building Trades worksite projects - rehabilitation of row home for House of W.I.N., 2309 N. Broad/Peace Park solar installation.
- K. Davis shares trends in enrollment data over the last three years - SY24-25 is set to be the largest graduating class with over 1300 applicants.
- L. Dunn notes that the Leadership Team will come prepared to share current SY enrollment cycle data, additional enrollment numbers, and a path forward re: enrollment at the October Board Meeting.
- K. Smith Kelly suggests the Leadership Team share how increased enrollment affects logistics/space at the October meeting as well.
- K. Davis shares updates to the School Leadership Team with two new Directors of Instruction and a Director of School Culture.
- K. Davis shares dates for the Acceptance Ceremony/March and the YBP Annual Cookout.

HR Updates (Megan Gundogdu):

- M. Gundogdu shares recruitment updates with board members including promotions, separations, and new YB employees.
- M. Gundogdu shares 24-25 Organizational Chart.
- M. Gundogdu shares a new building safety update - ownership shifting to the school team.

End - Adjourn Public Board Meeting (Kiley Smith Kelly):

- Motion by A. Smith **to adjourn the board meeting.** Second by C. Wolfgang, motion unanimously **approved.**